



# Tosrifa Industries Limited

## Notice of The 18th Annual General Meeting

Notice is hereby given that the 18th Annual General Meeting of Tosrifa Industries Limited will be held on 24 December 2020 at 4:30 p.m. The AGM will be held virtually by using digital platform through the link <https://tosrifa.bdvirtualagm.com> to transact following agenda:

- \* To receive, consider & adopt the Directors' Report to the Shareholders, Auditors Report and Audited Financial Statements for the year ended on June 30, 2020.
- \* To approve Dividend as recommended by the Board of Directors for the year ended on 30 June 2020.
- \* To retire, elect and appoint Directors.
- \* To appoint Statutory Auditor of the Company for the Financial Year 2020-21 and fix-up their remuneration.
- \* To appoint the Corporate Governance Compliance Auditor for the Financial Year 2020-21 and fix-up their remuneration.

Date: 08 December 2020  
Dhaka

By Order of the Board,  
Sd/-  
**Hayder Ali**  
Company Secretary

### Notes:

- i. The record date in lieu of Book-Closure shall be on 19 November 2020.
- ii. The Shareholders' whose name will appear in the Share Register of the Company and in the Depository register on the Record date will be eligible to join the virtual AGM, to vote and to receive the dividend.
- iii. The members will be able to submit their questions/comments and vote electronically 24 hours before commencement of the AGM and during the AGM. For logging into the system, the members need to put their 16-digit Beneficial Owner (BO) ID number and other credential as proof of their identity by visiting the link <https://tosrifa.bdvirtualagm.com>
- iv. The Annual Report 2019-20 of the company will be available at the company's website at <http://til.com.bd/>
- v. Pursuant to the Bangladesh Securities and Exchange Commission Notification No BSEC/CMRRCD/2006-158/208/Admin/dated June 03, 2018; the annual report 2019-20 of the company shall be sent to the respective e-mail address of shareholders in their mentioned BO account holders with the depository.