

Tosrifa Industries Ltd.

Notice of the 20th Annual General Meeting

Notice is hereby given that the 20th Annual General Meeting (AGM) of the Shareholders of Tosrifa Industries Limited will be held on Monday, December 26, 2022 at 4:00 PM [Dhaka local time] by digital platform to transact the following business:

AGENDA

- Agenda 1: To receive, consider and adopt the Audited Financial Statements of the Company for the year ended 30 June 2022 together with the Auditors Report and Directors Report thereon.
- Agenda 2: To approve dividend as recommended by the Board of Directors for the year ended 30 June 2022.
- Agenda 3: To appoint /re-elect Directors in accordance with the provision of Articles of Association of the Company.
- Agenda 4: To appoint Statutory Auditors of the Company for the year 2022-23 and fixation their remuneration.
- Agenda 5: To appoint the Corporate Governance Compliance Auditor for the year 2022-23 and fixation their remuneration.

By order of the Board of Directors,



(Hayder Ali)
Company Secretary

Dated November 30, 2022

Notes:

- a) The Shareholders whose names will appear in the Share Register of the Company or Depository Register (CDBL) on the “Record Date” was on Wednesday, November 30, 2022 respectively are eligible to attend /participate and vote in the Annual general Meeting (AGM) and entitled to the dividend.
- b) A member entitled to attend and vote in the Annual General Meeting, may appoint a proxy to attend and vote in his/her stead. The proxy Form must be affixed with the revenue stamp of Tk. 20.00 and be sent through email to Company’s Registered Office at sohel.rana@ntg.com.bd at least 72 hours before the scheduled time of the meeting.
- c) Pursuant to the BSEC Notification No. BSEC/CMRRCD/2006-158/208/Admin /81 dated June 20, 2018, a soft copy of the Annual Report 2021-22 will be sent to the Shareholder’s respective email addresses as available with us. The Annual Report 2021-22 will also be available in the Company’s website at [http:// til.com.bd](http://til.com.bd)
- d) The Shareholders will be able to submit their questions/comments through virtual link/e-mail (sohel.rana@ntg.com.bd) 24 hours before commencement of the AGM and during the AGM. For logging in to the system, the Members need to put their 16-digit Beneficiary Owner (BO) ID/Folio number and other credentials as proof of their identity by visiting the link <https://tosrifa.bdvirtualagm.com>
- e) Shareholders are requested to login to the system prior to starting of the meeting at 4:00 PM on Monday, December 26, 2022. The webcast will start at 3:45 PM. Please contact at +8801847124090 for any queries in accessing the virtual meeting and
- f) In compliance with the Bangladesh Securities and Exchange Commission’s Circular No. SEC/CMRRCD/2009-193/154 dated October 24, 2013, Dhaka Stock Exchanges listing regulations 2015 and Chittagong Stock Exchanges listing regulations 2015, **“No Gift/Gift Coupon/ Food box shall be distributed at the ensuing 20th AGM.**