



# TOSRIFA INDUSTRIES LIMITED

Corporate Office : 4/2A, Plot-49 & 57, Mouja: 135, Gopalpur,  
Munnu Nagor, Tongi, Gazipur, Bangladesh

## Notice of The 19<sup>th</sup> Annual General Meeting

Notice is hereby given that the 19th Annual General Meeting of Tsrifa Industries Limited will be held on 23 December 2021 at 4:00 p.m. The AGM will be held virtually by using digital platform through the link <https://tosrifa.bdvirtualagm.com> to transact following agenda:

- ✔ To receive, consider & adopt the Directors' Report to the Shareholders, Auditors Report and Audited Financial Statements for the year ended on June 30, 2021.
- ✔ To approve Dividend as recommended by the Board of Directors for the year ended on 30 June 2021.
- ✔ To retire, elect and appoint Directors.
- ✔ To appoint Statutory Auditor of the Company for the Financial Year 2021-22 and fix-up their remuneration.
- ✔ To appoint the Corporate Governance Compliance Auditor for the Financial Year 2021-22 and fix-up their remuneration.
- ✔ To appoint Independent Director of the Company.

By Order of the Board,

Date: 2 December 2021

Tongi, Gazipur

**Hayder Ali**  
Company Secretary

### Notes:

- a) The Shareholders whose names will appear in the Share Register of the Company or Depository Register (CDBL) on the "Record Date" was on Monday, November 22, 2021 respectively are eligible to attend /participate and vote in the Annual general Meeting (AGM) and entitled to the dividend.
- b) A member entitled to attend and vote in the Annual General Meeting, may appoint a proxy to attend and vote in his/her stead. The proxy Form must be affixed with therevenue stamp of Tk. 20.00 and be sent through email to Company's Registered Office at [sohel.rana@ntg.com.bd](mailto:sohel.rana@ntg.com.bd) at least 72 hours before the scheduled time of the meeting.
- c) Pursuant to the BSEC Notification No. BSEC/CMRRCD/2006-158/208/Admin /81 dated June 20, 2018, a soft copy of the Annual Report 2021 will be sent to the Shareholder's respective email addresses as available with us. The Annual Report 2020-21 will also be available in the Company's website at [http:// til.com.bd](http://til.com.bd)
- d) Pursuant to the Bangladesh Securities and Exchange Commission's Order No. SEC/SRMIC/94-231/91 dated March 31, 2021, the AGM will be held virtually (using digital platform), which will be conducted via live webcast.
- e) The Members will be able to submit their questions/comments through virtual link/e-mail ([sohel.rana@ntg.com.bd](mailto:sohel.rana@ntg.com.bd)) 24 hours before commencement of the AGM and during the AGM. For logging in to the system, the Members need to put their 16-digit Beneficiary Owner (BO) ID/Folio number and other credentials as proof of their identity by visiting the link <https://tosrifa.bdvirtualagm.com>
- f) In compliance with the Bangladesh Securities and Exchange Commission's Circular No. SEC/CMRRCD/2009-193/154 dated October 24, 2013, Dhaka Stock Exchanges listing regulations 2015 and Chittagong Stock Exchanges listing regulations 2015, "No Gift/Gift Coupon/ Food box shall be distributed at the ensuing 19th AGM.